

Minutes
Regular Monthly meeting of the Village Board
Wednesday, December 14, 2016

Present: Mayor James Dunham

Trustees: Richard Phillips
Dale Leiser
Robert Puckett
Robert Baumeister

Also attending: Larry Eisen; Nick Eisen; David Booth; Renee Shur; Marc Browne; Susan Patterson; Scott Van Den Burgh; Zach Scheitiger.

Mayor Dunham opened the Public Hearing on the Comprehensive Plan Amendment at 7:02 pm.

The Village Clerk read the public notice published in The Columbia Paper on December 1, 2016.

Marc Browne stated this was a two year undertaking and feels the village is moving in the right direction. He will write a press release for the newspapers stating the adopting of the Update of the Comprehensive Plan. The Comprehensive Plan can be viewed from the village website. He will receive quotes for printing copies for the Planning Board, Committee members and the Village Board. Marc will work on the close out portion of the grant and final billing with Nan Stolzenberg.

Mayor Dunham thanked Marc Browne, Susan Patterson and members of the Planning Board and Comprehensive Update Committee on all of the work they have done.

No other public comments were received.

Mayor Dunham closed the public hearing at 7:09 pm.

Mayor Dunham opened the village board at 7:30 pm.

Taxpayer Time #1

No one requested to speak.

MINUTES

A motion made by Trustee Puckett approving the minutes of November 9, 2016 Regular monthly meeting; seconded by Trustee Leiser. All voted "aye".

BUDGET AMENDMENTS

A motion made by Trustee Phillips approving the following budget amendments presented by the Village Treasurer; seconded by Trustee Leiser. All voted "aye".

FROM	TO	AMOUNT
A.1620.4 Buildings Contractual	A.1630.4 Village Clock Contractual	\$600.00
A.1990.4 Contingent Account	A.1680.4 Central Data Processing	\$517.47
A.5110.1 Street Maintenance Personal Service	A.5410.1 Sidewalk Personal Service	\$22.00
A.7140.41 Recreation Commission	A.7270.4 Band Concerts	\$40.00
A.8161.1 Leaf Pick Up	A.8560.1 Shade Trees Personal Service	\$2.01

ABSTRACT

A motion made by Trustee Phillips approving the monthly abstract in the amount of \$83,562.44 seconded by Trustee Leiser. All voted "aye".

TREASURER'S REPORT

Trustee Phillips made a motion approving the monthly Treasurer's report; seconded by Trustee Baumeister. All voted "aye".

FIRE DEPARTMENT

Larry Eisen reported 0 calls, 2 Drills and 1 Detail. The monthly fire incident report was received with the officer's meeting minutes. Larry will meet with the village Deputy Clerk to inventory the Low Band radios and pagers to advertise for sale on Auctions International.

Larry requested a new light be installed on the fire house sign. Dave Booth suggested a ground level LED light to be installed with a dusk to dawn sensor just like the one installed at the flag pole at the village playground. A quote will be requested from Scheriff Electric.

DPW

The DPW is continually working on the GPS mapping of the water lines and shut offs. New York Rural recommended using the Dymond mapping software through New York Rural Water. Leaf pick up was completed for the season, decorating of the village for the Holidays and work on the change out of water meters were some of the work completed during the month. The village board agreed to allow Nate to work through Friday assisting the move into the new garage.

Sewer-Emmons pump installed the new meter at the pump station at the firehouse.

Highway Garage-Trustee Phillips reported the insurance carrier will cover the eye wash station, the sink and fire alarm that was not listed on the original items. The cost to install the sink is high because the walls were completed and painted before it was realized the sink was forgotten. It was recommended not to lower the heat to keep the heat at 60 degrees or higher in-case power was lost. Gutters for the front of the DPW building is being reconsidered to keep the water run off out of the building. A quote of \$2,600 from Brad Walsh was received. Trustee Phillips recommended another quote be requested from Dustin Winn to follow the village' procurement policy. Dale approved the purchase of metal siding for the interior portion of the garage to cover the insulation at a cost of \$983.00. Trustee Puckett is speaking with S&F Technologies on the fire alarm.

Waterline at Creek-The work has been completed and the final check was mailed to Harkins Mechanical.

William Street Design-Brendon Fitzgerald from Hudson Valley Engineering was unable to meet with Jim in December they will reschedule a meeting.

CODE ENFORCEMENT OFFICER

The CEO/ZEO's monthly report was received with printing errors. The village clerk will request a new copy for the file when Glenn returns from vacation.

TREE FUND

Estimates from Underdunk and Newton Hook are being received for the removal of two trees at the DPW garage and two trees in front of Scotty's. Property owners with dying trees or falling limbs on their property will be contacted to address safety concerns.

TRAFFIC CALMING STUDY

WSP Parsons and Brinckerhoff collected the data from detectors on Albany Ave, Hudson Street, Eichybush Road and William Street. The village is waiting on a report from the data collected.

CLIMATE SMART COMMUNITIES

Solar Panel regulations-NYSERDA recommends adopting the NYS Unified Solar permit. Glenn and the Planning board reviewed the permit.

INSURANCE

DPW Cost for Fire-Matt Sherman requested copies of the Morris Associates invoices be sent to him for reimbursement to the village.

Cyber Security-A quote of \$2,200.00 was received from Metz Wood Harder. The village will consider at the upcoming budget process.

PAYROLL

As of January 2017 payroll will be completed bi-weekly. A memorandum was sent out in each employee's paycheck with a copy of a calendar noting their paydays for the year. The monthly employees will be paid on the 2nd pay day of the month.

ZONING BOARD

No monthly meeting was held.

PLANNING BOARD

The planning board worked on changes to the Zoning Law for solar panels and the use of PODS in the village. Matt Cabral is drafting the changes for the solar panels. Trustee Puckett recommended the HPC review the proposed changes.

Sandwich Board Sign Regulations-The board is working on new regulations to allow businesses to place sandwich board signs in the village square.

COMPREHENSIVE PLAN UPDATE

SEQR-Nan Stoltenberg completed Part 1-Project and Setting; Part 2 Identification of Potential Project Impacts; Part 3-Evaluation of the Magnitude and Importance of Project Impact and Determination of Significance with the approval of the village attorney, Robert Fitzsimmons.

RESOLUTION ISSUING SEQRA FINDINGS AND TERMINATION AND ADOPTING THE REVISED VILLAGE OF KINDERHOOK COMPREHENSIVE PLAN

Resolution by: Trustee Robert Baumeister;

Seconded by: Trustee Richard Phillips.

WHEREAS, the Village of Kinderhook Village Board identified a need to review and update the existing comprehensive plan to properly plan for growth and development in the Village; and

WHEREAS, the Village Board assigned the task of reviewing and updating the plan to the Village of Kinderhook Planning Board and Comprehensive Plan Committee; and

WHEREAS, the Planning Board and Comprehensive Plan Committee have drafted the revised plan with the assistance of a planning consultant and have solicited input from the community through a survey, planning workshops, public meetings, and a public hearing pursuant to Village Law 7-722; and

WHEREAS, a careful study of the Village was conducted that included a full inventory and analysis of the environmental, agricultural, economic, housing, demographic, cultural and historical resources in Kinderhook; and

WHEREAS, the revised plan includes the long-term vision, goals, objectives and strategies to guide the future growth in the Village, and to address the identified needs; and

WHEREAS, the Planning Board and Comprehensive Plan Committee have submitted the revised plan to the Village Board for review and consideration; and

WHEREAS, adoption of a comprehensive plan pursuant to Village Law 7-722 has been determined to be a Type I action, pursuant to the New York State Environmental Quality Review Act (SEQRA); and

WHEREAS, the proposed action will not require permits and approvals from any other local, regional and State agencies prior to adoption of the plan and a coordinated SEQRA review is not required; and

WHEREAS, the Columbia County Planning Board is required to review the revised plan, and has already done so and approved the revised plan pursuant to the applicable standards of New York State General Municipal Law 239-m, this approval is considered an advisory opinion under SEQRA; and

WHEREAS, the Village of Kinderhook Village Board has duly noticed and conducted a public hearing, accepting public comment on the revised comprehensive plan; and

WHEREAS, the Village of Kinderhook, Village Board has reviewed and completed the applicable SEQRA forms, Part 1, 2 and 3 of the Full EAF, along with a Section F Narrative, and find the following:

1. The revised plan is a guidance document for future decision making and makes recommendations on ways the Village can maintain its environment which includes historic, agricultural and cultural areas, its' small Village character, open spaces, clean water, clean air, and its natural resources while allowing for future growth and development that is consistent with that environmental setting. The revised plan establishes that these features are primary components of the community and a critical part of the environment in the Village of Kinderhook.
2. Implementation of the revised plan will positively assist the Village of Kinderhook in reaching goals of maintaining its community character, and protecting the environment by establishing the vision and goals of the community, through updating zoning and subdivision regulations, and through implementation of other programs that will further protect the environment in the future.
3. The revised plan recognizes the need to protect natural features and sensitive environmental areas and establishes recommendations to protect those features.
4. The revised plan includes an inventory of environmental resources, and recommends

future actions to protect those resources.

5. The revised plan was developed with significant public input throughout the process.
6. The intent of the revised plan is to promote the safety, health, and well-being of the residents of the Village, and to protect and enhance the Village's natural environment and character while simultaneously promoting growth and economic development.
7. The revised plan promotes renewable and efficient use of energy.
8. It is recognized that growth will continue to influence the environment in Village, but the revised plan is oriented to helping manage development in a manner which reduces impacts to the environment. The Village finds that the revised plan offers mechanisms to reduce environmental impacts compared to conditions that would occur if no plan was adopted.

NOW THEREFORE BE IT RESOLVED, that the Village of Kinderhook Village Board hereby finds and declares that the revised Village of Kinderhook Comprehensive Plan will not have any significant adverse environmental impacts, and that an environmental impact statement will not be required; and

BE IT FURTHER RESOLVED, that the Village of Kinderhook Village Board hereby determines that the revised comprehensive plan, attached hereto and made part hereof, is hereby adopted as the Comprehensive Plan of the Village of Kinderhook; and

BE IT FURTHER RESOLVED, that the Village Board shall cause the Comprehensive Plan to be filed in with Village Clerk and the Columbia County Planning Board in accordance with NY Village Law 7-722, together with any additional notices or filings applicable thereto.

Upon question of the foregoing Resolution, the following Board members voted "Aye" in favor of the Resolution:

- Mayor James Dunham;
- Trustee Richard Phillips;
- Trustee Dale Leiser;
- Trustee Robert Puckett; and
- Trustee Robert Baumeister.

The following Board members voted "No" in opposition thereto:

_____ ; and
_____.

The Resolution having been approved by a majority of the Village Board, the same was

declared duly adopted by the Mayor of the Village of Kinderhook.

HISTORIC PRESERVATION COMMISSION

No monthly meeting was held.

ECONOMIC DEVELOPMENT DIRECTOR

The monthly economic development report was received.

Renee requested the village board review the legislation proposed to allow Uber in upstate NY. She would like the village board to write a letter in support. Mayor Dunham requested the village board review the legislation by next month board meeting to vote on sending a letter of support.

Lighting Study- Mayor Dunham signed the contract with Sage Associates and a meeting will be scheduled for January.

African-American Cemetery- Warren Applegate and Ruth Piwonka applied and received a grant for \$1,060.00 of funds from William G. Pomery Foundation for a sign at the cemetery.

Naming of the Village Hall 2nd fl-After the holidays Renee will work on the contest for the naming of the 2nd floor of the Village Hall. Mayor Dunham will appoint a panel of judges at the next village board meeting.

Main Street Grant- notification was received that the village was not awarded funds through the Main Street Grant Program. Renée sent a letter to the four business owners who applied with the village.

Kinderhook Creek Access-The Village submitted the adopted resolution and the community support letters to Senator Marchione's Office and Assemblyman Mc Laughlin's office requesting the designation of Kinderhook Creek as an inland waterway.

CAPITAL PROJECT PLANNING

Mayor Dunham started to work on the Capital project planning with the current and future projects for the village.

VILLAGE HALL

Cupola-Trustee Puckett has not been able to review.

Village Hall Bathrooms-the 1st floor bathroom project has been completed. The contractor upgraded the molding to a wood molding at no extra charge.

2nd fl Repairs- A railing and miscellaneous repairs can be done by the village DPW this winter or if need be in next year's village budget. Signage for the village hall 2nd floor and an additional bulletin board of events happening in the village hall is being proposed.

State Trooper's door- Wolfe-Mueller Construction completed the replacement of the state trooper's entrance door. The connection of the bell needs to be addressed.

Elevator-Simmons Elevator fixed the solenoid that burned out in the elevator. They suggest leaving the elevator between floors. Trustee Puckett feels during events someone should be present to operate the elevator. Trustee Puckett will call Simmons Elevator to discuss a maintenance agreement and to discuss wiring the alarm as no one can hear the alarm when pushed.

UNPAID WATER AND SEWER BILLS

Five residents received a registered letter from the village notifying them the village will be shutting the water off for nonpayment. The village received two payments from residents, two properties are in foreclosure and one property is owned by a bank. The bank just winterized the house and informed us to shut the water off.

WASTEWATER COLLECTION PROJECT

Mayor Dunham received an email from Doug Clark for the reimbursement of the mag meter for \$7,600 is in the process. It will take a little while as it needs to go to EJ Prescott first then to the contractor before it comes to the village. Doug Clark will keep Mayor Dunham informed.

MILLS PARK-MARY CROTTY

Mayor Dunham will speak with John Reilly concerning a new sign to be consistent with the village's current signs.

APPLICATIONS

A motion made by Trustee Puckett approving the following applications; seconded by Trustee Leiser. All voted "aye".

- a. Kinderhook Runners Club is requesting the Village hall 2nd floor from 6-9 pm on the 3rd & 4th Sunday for meetings.
- b. Kinderhook Reformed Church is requesting to place a sign advertising the Lessons & Carols Concert.

RECREATION COMMISSION

No meeting held in the month of December.

Trustee Baumeister requested the ice skating rink be installed at the Rothermel Park weather permitting.

KBPA

All the outdoor activities did not seem as well attend as the previous year due to a very cold night but all indoor activities were well attended.

TAXPAYER TIME

Trustee Leiser noted the southern end of the village needs to have the GPS coordinates finished for the new software. He would like to add the sewer to the software in the future.

Trustee Baumeister made a motion to adjourn at 8:49 pm; seconded by Trustee Leiser. All voted "aye".

Respectfully submitted,

Nicole H. Heeder
Village Clerk